

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC)
TUESDAY, FEBRUARY 24, 2015 – 5:30 P.M.
CITY COUNCIL CHAMBERS- CITY HALL**

Present: Debra Branley, Randy Brody, Barbara Carr, Reyna Crow, Harrison Dudley, Justin Perpich

Absent: Hamilton Smith, Kristi Gordon

Staff: Keith Hamre, Ben VanTassel

Roll call: 6 present and 2 absent (Quorum Present)

Acting as Chair, Barbara Carr called the meeting to order at 5:35 PM.

1. Welcome and Introductions:

- a. B. Carr opened the meeting, roll was taken.
- b. R. Brody requested to add an agenda item regarding HUD Section 4 funding.

Randy Brody motioned, seconded by Barbara Carr to add an agenda item regarding HUD Section 4 funding letter of support. Motion carried; unanimous.

2. Approval of January 27, 2015 Meeting Summary

Deb Branley motioned, seconded by Harrison Dudley to approve the January 27, 2015 Meeting Summary as submitted. Motion carried; unanimous.

3. Election of Officers

- a. Keith Hamre offered to run the election of officers process.
- b. Chair
 - a. Justin Perpich nominated Barbara Carr for Chair. Barbara accepted the nomination.
 - b. There were no other nominations.
- c. 1st Vice Chair
 - a. Harrison Dudley nominated Justin Perpich for 1st Vice Chair. Justin declined, stating his schedule may have conflicts.
 - b. Debra Branley nominated Randy Brody for 1st Vice Chair. Randy accepted the nomination.
 - c. There were no other nominations.
- d. 2nd Vice Chair
 - a. Harrison Dudley nominated Justin Perpich for 2nd Vice Chair. Justin accepted the nomination.
 - b. There were no other nominations.

Reyna Crow motioned, seconded by Debra Branley to approve the slate of officers: Chair: Barbara Carr, 1st Vice Chair: Randy Brody, and 2nd Vice Chair: Justin Perpich. Motion carried; unanimous.

4. 2015 CDBG/HOME/ESG Final Grant Amounts

- a. Keith Hamre informed the committee that the FY 2015 final grant amounts were received from the Department of Housing and Urban Development for Community Development Block Grant (CDBG), Home Investment Partnership Program (HOME), and Emergency Solutions Grant Program (ESG). Hamre stated that from the expected amounts, CDBG was decreased by \$14,524, HOME was decreased by \$63,586, and ESG was increased by \$14,453.

Hamre recommended adjusting CDBG funding projects to the following amounts: Coordinated Assessment (\$37,000), Housing & Stabilization Benchmarks (\$49,368), Program Administration (\$422,042). For the HOME Program, Hamre recommended funding projects to the following amounts: Homeless Rental Assistance Program-TBRA (\$115,000), Housing Resource Connection (\$300,806), CHDO Operating (\$17,000), HOME Program Administration (\$41,590), HOME TBRA Administration (\$6,500). For ESG, Hamre recommended funding projects to the following amounts: Housing Stabilization Benchmarks (\$63,132), Prevention & Rapid rehousing (\$70,000), and ESG Program Administration (\$14,873).

Justin Perpich motioned, seconded by Reyna Crow to approve the recommended changes to CDBG, HOME, and ESG 2015 funding amounts. Motion carried; unanimous.

5. HUD Section 4 Funding

- a. Randy Brody indicated that the Duluth Local Initiatives Support Corporation was looking for local partners to assist with advocating for the continued support of HUD Section 4 funding, which helps to fund a lot of local projects. Hamre explained the significance of the funding and how it has been used in the past in Duluth for capacity building in neighborhood revitalization efforts.

Reyna Crow noted that accessibility to programs and services continues to be an issue for people in Duluth. Hamre suggested that CD Staff present at the next meeting the differences between ADA and Section 504 and that CD Staff will also look at ways to inform sub-recipients of the Section 504 regulations that HUD requires sub-recipients to follow.

Randy Brody suggested the committee could send a letter to Duluth's U.S. Senate and House of Representative officials.

Justin Perpich motioned, seconded by Debra Branley to send a letter on behalf of the Community Development Committee to Senator Klobuchar, Senator Franken, and Congressman Nolan regarding the importance of HUD Section 4 funding in Duluth. Motion carried; 4-1 (Aye- Perpich, Branley, Brody, Dudley. Nay- Crow).

6. Discussion about 2016 Funding Priorities and Process

- a. Hamre reviewed the 2016 funding timeline and the importance of identifying funding priorities this year, to assist with the Letter of Invitation process.

Justin Perpich asked how the letter of invitation process could remain fair and open to new applicants. Hamre responded that CD Staff would work to get the word out with the MN Council of Non-profits to ensure that entities in Duluth that perform work

that could be funded with CDBG hear about the process. VanTassel added that the public hearing in may will be an important step in hearing new community or housing needs that the committee should consider funding and that CD Staff will work to spread the word about the new funding process through social media, city website, and communication with local service providers.

7. Motion to adjourn:

- a. *Reyna Crow motioned, seconded by Debra Branley to adjourn the meeting at 6:50 PM. Motion carried; unanimous.*